



Parent Authorization ID

Purpose of this communication:

- To communicate a new authorization identification type for Post-Acute Care facility authorization requests. This change reduces complexity for providers and health plans associated with reconciliation and billing.

What do I need to know?

- Effective 11/17/2018, CareCentrix will issue a single parent authorization (**Parent Auth ID**) per level of care, per episode, for inpatient stays in a Post-Acute Care facility.
- Every service authorization issued will consist of a parent authorization ID and a CareCentrix authorization ID (**CareCentrix Auth ID**).
- The **Parent Auth ID** will remain unchanged for the duration of the episode for the same level of care as long as the following criteria has been met:
 - The authorization edit or reauthorization are for the same level of care AND within the same episode of care as the prior authorization.
 - The provider remains unchanged.
- When requests to edit existing service authorizations or for reauthorizations for Post-Acute Care facilities are submitted, CareCentrix will continue to maintain a single parent authorization identification as long as the above criteria is met.
 - The **CareCentrix Auth ID** remains the same as today and a new authorization ID is issued for every authorization, reauthorization and authorization edit as it is today.

Example:

Plexpod Care Center submits requests for authorization/reauthorization for an inpatient stay in a Skilled Nursing Facility as follows:

- Initial Authorization: Level 2 for 10/9 – 10/12
- Extension of stay: Level 2 for 10/13 – 10/16
- Extension of stay: Level 3 for 10/17– 10/21

CareCentrix issues service authorization as follows:

| Period | ParentAuth ID | CareCentrix Auth ID | Explanation/Change |
|---------------|----------------|---------------------|---|
| 10/9 – 10/12 | 213-4567890123 | 12345678 | <ul style="list-style-type: none"> • Parent Auth ID and CareCentrix Auth ID issued for initial auth. |
| 10/13 – 10/16 | 213-4567890123 | 45678910 | <ul style="list-style-type: none"> • Same ParentAuth ID as the stay is within the same level/episode of care. • New CareCentrix Auth ID issued. |
| 10/17 – 10/21 | 311-7890123456 | 67854631 | <ul style="list-style-type: none"> • New ParentAuth ID as the stay is for a different level of care. • New CareCentrix Auth ID issued. |

Where can I find the new Parent Authorization ID?

- The **Parent Auth ID** and **CareCentrix Auth ID** will be found in letters and on the Service Authorization Form.

Service Authorization Form

| PROVIDER INFORMATION AND SERVICES AUTHORIZED | | | | | | | | |
|--|-------------------|------------------------|-------------------|---------------------------------------|--------------|----------------|-----------------------------------|--|
| | | | | | | | NEW PATIENT SERVICES | |
| | | | | | | | Phone : | |
| | | | | | | | Fax : | |
| Phone: | Fax: (919) | Contact : _____ | | | | | | |
| <u>Service</u> | <u>Auth ID</u> | <u>Admission Dt</u> | <u>Start Date</u> | <u>Stop Date</u> | <u>Units</u> | <u>ProvRat</u> | <u>Total Units Authed to Date</u> | |
| 6906 - SNF, LEVEL 2 (0128) | 566256 | 03/09/2018 | 03/31/2018 | 04/07/2018 | 7.00 IS | | 7.00 IS | |
| Total Units Authorized for Facility Stay: | | | 29.00 | ParentAuth ID : 643-1234567890 | | | | |
| THE NEXT CONCURRENT REVIEW REQUEST TO BE SUBMITTED 72 HOURS PRIOR TO THE AUTH END DATE | | | | | | | | |
| <u>Physician Name</u> | <u>Address</u> | <u>City</u> | <u>State</u> | <u>Zip</u> | <u>Phone</u> | <u>Fax</u> | | |
| COMMENT : System Generated Authorization - RCC Initiated: System generated authorization issued to this provider on 04/09/2018 10:58:01 AM The next concurrent review request to be submitted 48 hours prior to the auth end date | | | | | | | | |
| REAUTHORIZATION REQUESTS SHOULD BE SUBMITTED AT LEAST 72 HOURS PRIOR TO AN AUTHORIZATION EXPIRATION DATE | | | | | | | | |
| Parent Auth ID: Single authorization identification number assigned to multiple facility authorizations or sequences for the same level of care within the same episode of care. | | | | | | | | |