



**Notice of Address Change:
Paper Claims Sent Via FedEx, UPS or Certified Mail**

Purpose of this communication:

- The purpose of this communication is to notify providers using Federal Express, UPS or Certified Mail of a change to the address for submitting paper corrected claims, reconsiderations, and appeals.

What do I need to know?

- Effective immediately, providers that wish to submit paper corrected claims, reconsiderations, appeals requests, via Federal Express, UPS or Certified Mail must send required documents to:

CareCentrix – Claims

10004 N. Dale Mabry Hwy.
Suite 106
Tampa, FL 33618

CareCentrix – Reconsiderations

10004 N. Dale Mabry Hwy.
Suite 106
Tampa, FL 33618

CareCentrix – Appeals

10004 N. Dale Mabry Hwy.
Suite 106
Tampa, FL 33618

Is there anything else I need to know?

- All mail sent to the old address will be forwarded to the addresses above for a period of six months.
- It is highly recommended that you update your records accordingly to direct paper claims, reconsiderations, and appeals to the new addresses.
- Regular mail and original claims submissions should continue to be mailed to the current P.O. Boxes.

Thank you in advance for your cooperation and continued partnership. If you have any questions, please contact your assigned network management contract manager for assistance.